

Mono County

Job Announcement

**Filing Deadline:
Open Until Filled**

Information Technology
GIS Technician I
Mammoth Lakes, CA

Monthly Salary:
Range 56:
\$3,109 - \$3,778

A full-time GIS Technician position is open in the Information Technology Department. Qualified applicants not selected for this new position in the County will be placed on a 1 year eligibility list.

Definition: Under supervision of the GIS Coordinator, assist in the development and maintenance of core GIS functionality and datasets associated with parcels, infrastructure, E911 related datasets, as well as provide support to the Mono County Planning Department for transportation related mapping needs. Where possible, assist with GIS application support and development.

Examples of Duties:

- Help GIS Coordinator with management of Mono County's Geographic Services associated with E911 data and supporting applications. Applicants will be utilizing ArcGIS Desktop and Server technology at the ArcEditor license level at the 9.2 release or later, Trimble ProXRS & Recon GPS technology, and will be required to spend time in the office and field.
- Based on need and prioritization levels, this staff person will also support Planning Staff with specific mapping requests and analysis related to transportation, transit and development activities within Mono County.
- Field duties include spot-verifying and mapping accuracy of posted addresses on structures and gathering GPS data.

Desirable Qualifications:

Technical Knowledge of:

- Principles and applications of microcomputers
- Experience with ArcGIS Desktop applications, beginning at least with 9.2
- Understanding of Geodatabase data models
- Some conceptual knowledge of Microsoft SQL Server and ArcSDE
- Data development and editing skills within ArcGIS Desktop environments
- Trimble and/or other GPS technologies
- Understanding or knowledge of Server-based ESRI applications a plus

Ability and Willingness to:

- Assist primarily with the County-wide E911 Addressing project
- Where appropriate, assist with maintenance of other core and supporting server-based applications
- Work alone and in a small team environment, often without supervision
- Maintain confidentiality, where necessary

Training & Experience: Any combination of formal and information training and experience in GIS and web technologies is qualified. A minimum of 1 year of working knowledge GIS is desired. Prior experience with data development, maintenance is a must.

Special Requirements:

- Possession of a valid California driver's license; may drive in excess of 90 miles per day
- May work more than a normal 8:00 a.m. to 5:00 p.m. shift

Selection Process: All applicants must submit a completed County Application and Supplemental Questionnaire which will be closely screened and reviewed for relevant experience, education, training and accomplishments. Successful applicants will be invited to the next phase of the recruitment process, which may include any of the following: a written test; a computer performance test; and/or an oral exam (weighted 100%) and a live scan electronic fingerprint background check. *Resumes may be submitted, but will not be accepted in lieu of completing a County application and Supplemental Questionnaire.*

Application Process: For a job flyer, description, application and supplemental questionnaire, please contact the County Administrative Office at (760)932-5412 or visit our web address below. **OPEN UNTIL FILLED.**

COUNTY OF MONO
COUNTY ADMINISTRATIVE OFFICE – HR

P.O. Box 696 ~ Bridgeport, California 93517
(760) 932-5412 ~ (760) 932-5411 (FAX) ~ website: www.monocounty.ca.gov

EOE